



# City of Albuquerque

## Public Safety Tax Advisory Board

MEETING: September 17, 2024, 5:30 pm, One Civic Plaza Dr NW, Albuquerque NM 87102, 10<sup>th</sup> Floor  
DFAS Large Conference Room

CHAIR, Robert, "Bob", Martinez

BOARD MEMBERS: Mr. Rodney E Bowe, Ms. Deborah L Kuidis, Mr. Robert Martinez, Mr. Kenneth J Pascoe, Ph.D,

DEPARTMENT OF FINANCE STAFF: Lisa Lopez Executive Assistant, Lawrence Davis, Budget Officer and Deputy Director DFAS

GUESTS: Christopher Sylvan, City Council

Zoom Information: None

# MINUTES

1. CALL TO ORDER
  - a. 5:32 pm by Chairman Robert Martinez
2. REVIEW AND APPROVAL OF MEETING AGENDA
  - a. Updates / Changes
    - i. Add Public Comment for this and all future agendas
      1. No public comment during this meeting
    - ii. Add a standing Zoom link for all future meetings for public availability
      1. A zoom will be set up for all future meetings.
  - b. Motion to approve agenda with suggested changes: Mr. Pascoe
  - c. Second the motion: Ms. Kuidis
  - d. All board members in favor – Motion Passed with above updates
  - e. Introductions of all board members and staff in attendance.
3. REVIEW AND APPROVE PRIOR MEETING MINUTES
  - a. Prior meeting held on May 21,2024.
  - b. Chairman Martinez – Inquired if there are any questions or changes or discussion to the provided draft minutes from May 21, 2024. – None were brought up.
  - c. Motion to approve draft minutes from May 21, 2024 – Mr. Bowe
  - d. Second the motion: Mr. Pascoe
  - e. All board members in favor – Motion Passed
4. INTRODUCTIONS AND ANNOUNCEMENTS
  - a. Thank you for recent support and prayers on the loss of Mr. Martinez's wife.

- b. Board Vacancy Discussion – Member of the Board that is vacant is the member that has financial experience or expertise in law enforcement. – Staff Member Lisa Lopez will follow up with the Mayor’s office on the status of this vacancy.
  - c. Presentation request from each department – Details of request found in the discussion of the budget amounts discussion.
5. MEETING SCHEDULE TO BE SET UP.
- a. 3rd Tuesday of each month until further notice. - Corrected to the 2<sup>nd</sup> Tuesday of each month until further notice.
6. OLD BUSINESS
- a. Internal Audit Report 2019 19-104 dated 6/27/19
    - i. Has there been any audit follow ups?
    - ii. Ms. Kuidis would like the more details on the portion of the audit that states there are not well-defined terms on crime prevention and intervention. Would like Internal Audit and the Departments to address this.
    - iii. Request to be sent to the Internal Audit Department to inquire status of any follow ups that may have been done.
      - 1. Would like to include: Audit process for these follow ups
    - iv. Need clarification on how the funds are being spent. - The board needs a clear understanding so that they can make the needed recommendations that are required by January 1, 2025. – These decisions and recommendations need to be informed and knowledgeable.
  - b. FY25 Budget – PSTAB amounts
    - i. Chairman Martinez inquired what the percentage is of tax collected goes to the PSTAB amounts? Per \$100 or %?
      - 1. Budget Officer Davis – ¼ cent. Review of past and expected amounts.
        - a. FY 25 Budget Document Page 38 of the PDF or P32 of the actual document: \$54,053,083 of the estimated budget of \$799,459,776.00 or approximately 6.7% 6.8 Cents of every dollar of the budget is PST estimation - <https://www.cabq.gov/dfa/documents/fy25-approved-budget-final-numbered-hyperlinks-7-31-2024.pdf>
        - b. Fiscal Year 24 estimated amount was \$55 million.
          - i. Firm Audit numbers should be available in October.
      - ii. Chairman Martinez requested to have a representative from each of the recipient departments to present how the department is using the money. – The board agreed that we should go back to Fiscal Year 2022 to current.
      - iii. Mr. Bowe includes that he wants to know success rates of these contracts / programs that are being funding by the tax. – Youth and Family should have a member that is knowledgeable about the contracts included in the presentation.
      - iv. Ms. Kuidis would like to know if there are ever unused / unspent funds and how those funds are handled.
        - 1. Discussion on how unspent funds that are part of the General Fund are handled - Mr. Davis explained that those funds are absorbed by the general funds and then used as needed
        - 2. Mr. Davis further explained total City Budget for the entire City – Refer to the posted approved budget online at cabq.gov.

